



**John Champe High School Band Boosters Association
Meeting Agenda/Meeting Minutes**



JCHS Band Boosters Association Meeting	
Date of Meeting:	April 3 rd , 2019
Time:	7:00 PM – 8:00 PM
Location:	John Champe High School Band Room
Purpose of Meeting	
Regular meeting of the John Champe High School Band Boosters Association.	
Agenda	
1. Meeting Call to Order	
2. Reports of Officers	
<ul style="list-style-type: none"> a. President’s Report (Mark DeVol) <ul style="list-style-type: none"> i. Vote on amended Association Bylaws b. Secretary’s Report (Aimee Norwood) <ul style="list-style-type: none"> i. Presentation of March 2019 Meeting Minutes c. Treasurer’s Report (Kathy Bradshaw) d. V.P. of Operations Report (Tiffany Johnson) e. V.P. of Logistics Report (Steve Carroll) 	
3. Band Director’s Report	
<ul style="list-style-type: none"> a. Upcoming Events b. Other Items 	
4. Reports of Committees	
<ul style="list-style-type: none"> a. Fundraising (Rachel Chintala) <ul style="list-style-type: none"> i. Spirit Wear (Andrea Carroll) b. Hospitality (Karin Anthony) <ul style="list-style-type: none"> i. Pancake Dinner ii. End-of-year banquet c. Uniforms (Andrea Carroll) d. Website & Social Media (Jennifer DeVol) 	
5. New Business	
<ul style="list-style-type: none"> a. Corporate Sponsorships (Meredith Muller) 	
6. Upcoming Events	
<ul style="list-style-type: none"> a. 4/27/2019: Solo and Ensemble Festival b. 5/3/2019 & 5/4/2019: LCPS Jazz Assessment c. 5/10/2019 7:00 PM – 9:00 PM: Night of Percussion d. 5/21/2019 7:00 PM – 8:30 PM: Spring Concert (Willard Band 9 & JCHS Concert 4) e. 5/22/2019 7:00 PM – 8:30 PM: Spring Concert (Willard 8th Grade Band & JCHS Concert 3) f. 5/29/2019: Pancake Dinner before Spring Concert g. 5/29/2019 7:00 PM – 8:30 PM: Spring Concert JCHS Auditorium (Champe Concert 2,3,4) h. 6/2/2019: End-of-Year Banquet (Time & Location TBD) 	
7. Upcoming Association Meetings	
<ul style="list-style-type: none"> a. 4/3/2019 6:30 PM – 7:00 PM: Executive Committee Meeting (Band Room) b. 4/3/2019 7:00 PM – 8:00 PM: Band Boosters Association Meeting (Band Room) c. 5/1/2019 6:30 PM – 7:00 PM: Executive Committee Meeting (Band Room) d. 5/1/2019 7:00 PM – 8:00 PM: Band Boosters Association Meeting (Band Room) e. 6/5/2019 7:00 PM – 8:00 PM: Executive Committee Meeting (TBD) f. 7/10/2019 7:00 PM – 8:00 PM: Executive Committee Meeting (TBD) 	

- g. 8/7/2019 7:00 PM – 8:00 PM: Executive Committee Meeting (TBD)
- h. 9/4/2019 6:30 PM – 7:00 PM: Executive Committee Meeting (Band Room)
- i. 9/4/2019 7:00 PM – 8:00 PM: Band Boosters Association Meeting (Band Room)
- j. 10/2/2019 6:30 PM – 7:00 PM: Executive Committee Meeting (Band Room)
- k. 10/2/2019 7:00 PM – 8:00 PM: Band Boosters Association Meeting (Band Room)
- l. 11/6/2019 6:30 PM – 7:00 PM: Executive Committee Meeting (Band Room)
- m. 11/6/2019 7:00 PM – 8:00 PM: Band Boosters Association Meeting (Band Room)

8. Meeting Adjournment

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Purpose of Meeting

Regular meeting of the John Champe High School Band Boosters Association.

Minutes

1. Meeting Call to Order

Minutes:

- **Call to Order:** Meeting called to order at 7:00pm.
- **Present:** Mark DeVol, Aimee Norwood, Kathy Bradshaw, Tiffany Johnson, Steve Carroll, Rachel Chintala, Andrea Carroll, Karin Anthony, Jennifer DeVol, Meredith Muller, Mr. Carr, 1 booster member

2. Reports of Officers

- a. President's Report (Mark DeVol)
 - i. Vote on amended Association Bylaws
- b. Secretary's Report (Aimee Norwood)
 - i. Presentation of March 2019 Meeting Minutes
- c. Treasurer's Report (Kathy Bradshaw)
- d. V.P. of Operations Report (Tiffany Johnson)
- e. V.P. of Logistics Report (Steve Carroll)

Minutes:

- **Bylaws:** Discussed updates to the Bylaws. Motion to approve by Andrea Carroll; second by Steve Carroll. Bylaws were unanimously ratified.
- **March Meeting Minutes:** Motion to approve by Kathy Bradshaw; second by Tiffany Johnson. Minutes were unanimously approved for March 6, 2019 meeting.
- **2019-2020 Band Size:** Anticipate full band, including Guard at approximately 300 with nearly 250 marching band members.
- **Trailer:** Discussed potential consideration of purchasing a used trailer in the future (potentially 2019-2020) that could be turned over to LCPS for insurance purposes. Would require a licensed CDL driver.
- **Persistent IM Tool.** Discussed potential adoption of Slack for a persistent instant messaging tool to communicate across the Band Booster organization. Provides both a mobile app and web site access. At any point when a user subscribes (at no cost), all previous messages are retained regardless of when join the conversation. Will test it out in limited trial before determination of wider adoption.
- **Sign-Up Genius.** Will send out pancake dinner (May 29) and end of year banquet (June 2) sign-up in the coming weeks.
- **Uniform Racks.** All racks have been repaired.

3. Band Director's Report

- a. Upcoming Events
- b. Other Items

Minutes:

- None reported.

4. Reports of Committees

- a. Fundraising (Rachel Chintala)
 - i. Spirit Wear (Andrea Carroll)
- b. Hospitality (Karin Anthony)
 - i. Pancake Dinner
 - ii. End-of-year banquet

- c. Uniforms (Andrea Carroll)
- d. Website & Social Media (Jennifer DeVol)

Minutes:

- **Krispee Kreme Fundraiser.** 24 students raised \$1,023 with 186 dozen donuts sold.
- **Tag Day.** Proposed September 7, 2019 for the next Tag Day.
- **Wreath Sales.** Intend to hold wreath sales again in the Fall/Winter; this time to have wreaths arrive before Advent starts.
- **Spirit Wear.** Have a few remaining items from previous orders. Did sell \$100 worth at February concerts. May sell spirit wear at May concert. Will sell it at Band Camp.
- **End of Year Banquet.** Coordination of the June 2 banquet are underway. Discussed potential for a photo booth, DJ, catered event in the JCHS cafeteria to celebrate the entire band across the whole year.

5. New Business

- a. Corporate Sponsorships (Meredith Muller)

Minutes:

- **Sponsorships.** Proposed adding “friends” and corporate sponsors, with multiple tiers and initiatives:
 - a. “Friends” sponsorship ranging from \$25 to \$1,500
 - b. Business sponsorship ranging from \$1,600 to \$50,000
 - c. Joint Band and Athletics Booster sponsorship ranging aimed at raising \$200k-\$250k for field lights at night; working out separate financial tracking with this joint sponsor fundraising

6. Upcoming Events

- a. 4/27/2019: Solo and Ensemble Festival
- b. 5/3/2019 & 5/4/2019: LCPS Jazz Assessment
- c. 5/10/2019 7:00 PM – 9:00 PM: Night of Percussion
- d. 5/21/2019 7:00 PM – 8:30 PM: Spring Concert (Willard Band 9 & JCHS Concert 4)
- e. 5/22/2019 7:00 PM – 8:30 PM: Spring Concert (Willard 8th Grade Band & JCHS Concert 3)
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8. Meeting Adjournment

Minutes:

- **Adjourned:** Meeting adjourned at 8:10pm.