



John Champe High School (JCHS) Band Boosters Association

Meeting Minutes

Date, Time, Location: February 27, 2019 at 7:00pm – 9:00pm at the DeVol Residence

Meeting Purpose: 2019 JCHS Band Boosters Executive Committee to discuss bylaws and prepare for upcoming Boosters meeting in March.

#	Agenda Item	Facilitated By
1	MEETING CALL TO ORDER	
1a	Meeting called to order at 7:00pm <ul style="list-style-type: none"> • <u>Present:</u> Mark DeVol, Kathy Bradshaw, Steve Carroll, Jennifer DeVol, Tiffany Johnson, Aimee Norwood, and Jonathan Philip • <u>Unable to Participate:</u> Peter Mitchener 	Mark DeVol
2	REPORTS	
2a	Volunteer Interest Survey <ul style="list-style-type: none"> • Reviewed volunteer interest survey intended to capture parent interest in volunteering, along with contact information; form will accompany band sign-up 	Tiffany Johnson
2b	Spring Banquet <ul style="list-style-type: none"> • Karin is researching local outdoor covered pavilions; Bach to Rock willing to provide production and DJ/MC for no cost 	Tiffany Johnson
2c	Uniforms <ul style="list-style-type: none"> • New marching band uniforms historically paid for by the District; should get new uniforms in the next two years; until then, need to maintain current uniforms • Targeting Spring to reinforce snaps on uniforms; especially top snap and collar hook • Have identified a number of students who will need new shoe for next school year • <u>Action:</u> Tiffany will provide list of students needing new shoe to Jonathan 	Tiffany Johnson
2d	Fundraising <ul style="list-style-type: none"> • Reviewed planned fundraising events, including Krispy Kreme, mattress sale, spirit nights at local restaurants, spirit wear, among others listed on handout (will not repeat citrus sale) • Krispy Kreme doughnut sales will benefit the individual student fundraiser; sales March 4-15; delivery March 23; Rachel and Tiffany will talk to the students at the beginning of each class on Monday and Tuesday • Spirit Nights with local restaurants will optimally schedule on a recurring day of the month each month (e.g., second Tuesday monthly) • Pancake Dinner proposed for May 29 (the night all the concert bands will play); invite community; many logistics to plan after confirm availability of Champe cafe • <u>Action:</u> Remind Jonathan to request Champe facility for Pancake Dinner on May 29 • End of Year Banquet Program proposed in a yearbook-like format with program, photos; paid for by advertising sales; sell page to parents; cost-neutral; handout for free at banquet • Corporate sponsorship will be led by Meredith with help from Chris Ramirez • Student scholarships could increase with corporate sponsorship • Would like communications o encourage parents to link Harris Teeter and Amazon Smile for Band Booster credit, and submission of volunteer hours using the Tax ID 46-0869912 	Tiffany Johnson
3	NEW BUSINESS	
3a	Standing Committees Discussed and unanimously voted in the following Committee Chairs: <ul style="list-style-type: none"> • Fundraising Chair – Rachel Chintala 	Mark DeVol

	<ul style="list-style-type: none"> • Hospitality Chair – Karin Anthony • Uniform and Spirit Wear Chair – Andrea Carroll • Website and Social Media Chair – Jennifer DeVol 	
3b	Bylaws <ul style="list-style-type: none"> • Discussed and revised bylaws collaboratively; aligned dates to fiscal year (July 1 – June 30) • <u>Action</u>: Intend to post to website to allow for 30-day review with vote at April meeting 	Mark DeVol
4	OTHER	
4a	Printed Communications <ul style="list-style-type: none"> • Discussed augmenting the online communications with printed pieces when in-person events occur (e.g., concerts, meetings) to communicate key information on mandatory events, upcoming dates, volunteering, etc. Could be placed at the merchandise table or other stations as applicable 	
4b	Welcome Event <ul style="list-style-type: none"> • Discussed hosting an event for parents and students to get excited about band, complete necessary tasks (e.g., shoe fitting, uniform fitting, making payment) and learn about and sign up for volunteering jobs, link accounts for AmazonSmile and Harris Teeter, hear about fundraisers, buy spirit wear, etc. Would organize attendance by Grade. Could have laptops and helpers to walk through online tasks. Make it a fun event with music and hype to encourage participation. 	
5	MEETING ADJOURNMENT	
5a	Meeting adjourned at 9:00pm	